



Larkin Community College
Coláiste Pobail Lorcáin

Larkin Community College Child Safeguarding Risk Assessment

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Larkin Community College..

1. List of school activities

Curricular provision in respect of SPHE, RSE.

- 1) **Recruitment of school personnel including:**
 - **Teachers/ SNA's**
 - **Porter's/ General Operatives/ Administration Staff**
 - **Sports Coaches**
 - **External tutors/ Guest speakers.**
 - **Volunteers/ Parents in school activities**
 - **Visitors/ contractors present in school during school hours**
 - **Visitors/ contractors present after school activities**
 - **Training for school personnel in child protection matters**
 - **Student teachers undertaking training placement in school**
 - 2) **Management of challenging behaviour amongst pupils.**
 - 3) **Prevention and dealing with bullying amongst pupils**
 - 4) **Classroom teaching**
 - 5) **Daily arrival and dismissal of Pupils**
 - 6) **Recreation breaks for Pupils**
 - 7) **Administration of Medicine**
 - 8) **Administration of First Aid**
 - 9) **One-to-one teaching**
 - 10) **One-to-one counselling**
 - 11) **Care of pupils with specific vulnerabilities/ needs such as:**
 - **Pupils from ethnic minorities/migrants**
 - **Members of the travelling community**
 - **Lesbian, gay, bisexual or transgender (LGBT) children**
 - **Pupils perceived to be LGBT**
 - **Pupils of minority religious faiths**
 - **Children in care**
 - **Children on CPNS**
 - 12) **Care of children with special educational needs, including intimate care where needed**
 - 13) **Sporting Activities**
 - 14) **Annual Sports Day**
 - 15) **School outings**
 - 16) **School trips involving overnight stay**
 - 17) **School trips involving foreign travel**
 - 18) **Use of off-site facilities for school activities**
 - 19) **Use of toilet/changing/shower areas in the college**
 - 20) **Fundraising events involving pupils**
 - 21) **School transport arrangements**
 - 22) **Students participating in work experience in the school**
 - 23) **Students from the school participating in work experience elsewhere**
 - 24) **Use of external personnel to supplement the curriculum**
 - 25) **Use of external personnel to support sports and other extra-curricular activities**
 - 26) **Use of information and communication technology by pupils in school**
 - 27) **Application of sanctions under the school's code of behaviour including detention of pupils, confiscation of phone**
- etc.
- 28) **Use of video/photography/other media to record school events**
 - 29) **After school use of school premises by other organisations**
 - 30) **Use of school premises by other organisations during the school day**
 - 31) **Participation by pupils in religious ceremonies**
 - 32) **Breakfast/ Break and Lunch provision**
 - 33) **Homework/ Evening study**

Areas where Policies and Procedures exist			
Procedural areas which address Risks of Harm to Children:	Risks	How it is addressed ?	How is this evidenced in Larkin Community College ?
COVID19	HIGH RISK - ILLNESS	School Covid19 Response Plan in place in line with Department of Education and Skills guidance and the Return to Work Safely Protocol and public health advice being followed. CDET B Protocols and guidelines also being followed.	<p>Follow public health guidance from HSE re. hygiene and respiratory etiquette and physical distancing.</p> <p>All staff given copy of and induction in the School COVID-19 Policy Statement and School COVID-19 Response Plan.</p> <p>Return to Work Forms to be submitted to Principal.</p> <p>The relevant Online Induction Training programme(s) provided Government to be completed by all staff before return to work</p> <p>Contact Tracing log in place</p> <p>When staff return to work on 28/8/20 Principal and Deputy Principal will explain How to deal with a suspected case and in conjunction with CIMT and LWRs explain COVID19 School Response Plan.</p> <p>Each year group of students will be given induction programme on the protocols, practises and changes to the school in order to prevent COVID-19 and to minimize its spread if enters school. Parents/Guardians regularly updated.</p>

<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement</p> <p>The Child Protection Procedures for Primary and Post-Primary Schools 2017 are made available to all school personnel</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015</p> <p>The school –</p> <ul style="list-style-type: none"> ○ Has provided each member of school staff with a copy of the school's Child Safeguarding Statement ○ Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement 	<p>Staff don't know what the risks are and how they are being addressed in the organisation</p> <p>They don't know what their obligations are in terms of reporting reporting</p>	<p>All the staff are informed by receiving copies of both the Child Safeguarding Statement and the Child Protection Procedures for Primary and Post Primary Schools <i>As Above</i></p> <p>Requirements are clear within the organisation to ensure children are being kept safe</p> <p>All staff to complete 2 e-learning programmes (1) TUSLA Children First elearning programme and (2) PDST Child Protection Procedures elearning programme</p> <p>DLP & DDLP complete PDST training</p>	<p>Evidenced by Teachers signing online declaration to state that they have received Safeguarding Statement, Child Safeguarding Risk Assessment, Child Protection Procedures and that they understand they are required to adhere to the procedures – online FORM (office365)</p> <p>Evidenced by Teachers signing online declaration to state that they have completed the 2 elearning programmes and that they understand they are required to adhere to the procedures – online FORM (office365). A certificate of completion can be submitted by staff member to evidence completion of TUSLA elearning programme.</p>
<p>The school implements in full¹ the:</p> <ul style="list-style-type: none"> ○ Stay Safe Programme ○ SPHE curriculum ○ Wellbeing Programme at Junior Cycle 	<p>Students are not fully informed in terms of protecting themselves and their mental health</p>	<p>Students completing the programmes in line with Dept. of Education Requirements.</p> <p><i>Wellbeing section on School Website which is regularly updated with information regarding supports available for students and parents/guardians.</i></p>	<p>Teacher Time tables reflect the programmes are in delivery in the school in accordance with DES requirements</p>
<p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools</p>	<p>School falls short of ensuring it meets its obligation in relation to providing a safe environment</p> <p>Students are not informed of their duties in relation to ensuring they support a safe environment by avoiding damaging behaviours and</p>	<p>Copy available on college website</p> <p><i>Regular staff training on implementing Copy of Anti-bullying procedures given to all staff.</i></p> <p>Promotional events with student population</p>	<p>Copy available on college website</p> <p><i>Record of training and refresher training for teachers/staff ?</i></p>

¹In full' has different meanings at different points depending on the relevant DES Circulars governing the relevant programmes and what phase they are in terms of required implementation.

	promoting positive ones.		
The school has a Health and safety policy.	Risks are not identified and or measures are insufficient or there is a failure in implementing measures	Policy available and Safety Statement made available to all staff Staff and Students are aware of their duties in relation to H&S H&S statement is reviewed and also updated in response to near miss Covid-19 School Response Plan made available to all staff, students and parents/guardians.	Copy available Training recorded Reviews are recorded with updates made Safety Officer Appointed Covid-19 School Response Plan made available to all staff, students and parents/guardians.
Procedural areas which address Risks of Harm to Children:	Risks	How it is addressed ?	How is this evidenced in Larkin Community College ?
The school complies with the agreed disciplinary procedures for teaching staff		Nationally agreed procedures within ETB Teaching Council fitness to practice process	Copies of processes available on VSware
The school has a codes of conduct for school personnel (teaching and non-teaching staff)			Staff Handbook Teaching Council Code of Conduct Implied into Staff contracts which are issued by CDET B
Encourages staff to avail of relevant training Encourages board of management members to avail of relevant training Maintains records of all staff and board member training		Training is provided	Records are kept of training Useful for Template documents to be used e.g. sign in sheet with nature of training, date etc. Which file – Board, Staff or Child Protection file? Shouldn't be unnecessary extra layer by having to file a number of times.
The school has in place a Code of Behaviour for learners	Students do not understand expectations of them and their responsibilities to fellow students	Code of Behaviour made available – updated for 20/21 to due Covid-19 and remote learning.	Copy available to staff and students, parents/guardians if requested and available on school website.

		<p>Procedures which underpin this in relation to breaches</p> <p>(devised at local level) *See COVID19 LCC Response Plan</p>	
The school has a Critical Incident Management Plan in place	<p>Unexpected critical incident occurs and the school is unable to respond adequately to protect students and staff</p> <p>*See COVID19 LCC Response Plan</p>	<p>Critical Incident Management Plan</p> <p>Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p> <p>Training received in relation to it including for new staff</p> <p>Refreshers for existing staff</p>	<p>Plan in place in school available for inspection</p> <p>Provision of training is recorded</p> <p>Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p>
The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting	Risk of unsuitable persons coming in contact with children through their appointment by CDETБ	<p>Teaching Council registration requirement for teaching staff requires Garda Vetting – teachers cannot be paid out of public monies unless registered with TC</p> <p>CDETБ HR policy and procedure - all appointments are subject to personnel meeting Garda vetting requirements.</p>	CDETБ Recruitment and Selection procedures and supporting documentation (located HO Ballsbridge)
Procedures which need to be drafted to address risks identified by centres as part of their risk assessment for devising their Child Safeguarding Statements. Procedures need to be drafted for the following thematic areas to address child protection issues associated with the areas ² .			
Procedures of general applicability to students while in School:			
Procedural areas which address Risks of Harm to Children:	Risks	How it is addressed ?	How is this evidenced in Larkin Community College ?
The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.	Children are inadequately supervised in yard, during breaks and in respect of the use of toilets and changing areas and as a result are at risk of harm.	Policy and procedures for supervision for when children are in the school but are not in the classroom environment being supervised by a teacher, to ensure they are safe while being in the school but not in class with a teacher.	Needs to be documented

² Based on Analysis conducted by CDETБ Safeguarding Group Meeting 30.01.18

<p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p> <p>The school has in place a policy and procedures for the administration of First Aid</p> <p>The school has in place a policy and clear procedures for one-to-one teaching activities The school has in place a policy and procedures for one-to-one counselling</p> <p>The school has in place a policy and procedures for the administration of medication to pupils</p>	<p>Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p> <p>Failure to administer the correct First Aid appropriately and when needed in a timely fashion, the child's health is impacted negatively or fatally!</p> <p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p> <p>One-on-one environment is used inappropriately to detriment of staff member or student</p> <p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p> <p>Is there a risk here?</p>	<p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p> <p>Policies and procedure for when First Aid should be administered, how and by whom.</p> <p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p> <p>One on One environment is only used when appropriate to the needs of the student and in accordance with best practice guidelines to ensure safety of both staff member and student</p> <p>Not special needs medication which is required on a continual basis (not SNA administration). secondary school going children should be in a position to self-administer in accordance with parents instructions?</p>	<p>Needs to be documented Including how to ensure suitable numbers of staff are trained in first aid.</p> <p>Needs to be documented</p> <p>Is this a risk, and are procedures required for this area outside children with special needs? If so needs to be documented</p> <p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p>
<p>Children with Special/Additional Needs (Qualify for SNAs) – Specific area of application. How we ensure Children are protected when their Special/Additional Needs are being met?</p>			
<p>Procedural areas which address Risks of Harm to Children:</p>	<p>Risks</p>	<p>How it is addressed ?</p>	<p>How is this evidenced in Larkin Community College ?</p>
<p>The school has an intimate care policy/plan in respect of students who require such care</p>	<p>Children are brought to the bathroom where they need help by appropriate personnel</p> <p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p>	<p>Policy and Procedure in relation to Special needs assistants</p> <p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p>	<p>Needs to be documented</p> <p>*Covid-19 School Response Plan made available to all staff, students and parents/guardians.</p>

<p>The school has in place a policy and procedures for the administration of medication to pupils</p> <p>The school has a Special Educational Needs policy</p>	<p>Risk of medications that are needed by children who cannot self-administer for different reasons. Medication could not be left with child unsupervised. Child doesn't get medication he/she requires when they require it due to being in school. Is this about the promotion of well being rather than protecting children from harm as such?</p>	<p>Policy and procedure for administering necessary medication for children with special/additional needs. Not addressing normal medication for routine illnesses.</p> <p>Record of any necessary training SNAs should be in receipt of</p>	
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Taking Children off-site or facilitating off-site activities as part of programmes of education – how do we ensure they are appropriately protected in this regard

Procedural areas which address Risks of Harm to Children:	Risks	How it is addressed ?	How is this evidenced in Larkin Community College ?
<p>The school has in place a policy and clear procedures in respect of school outings</p> <p>The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations</p> <p>The school has in place a Home School Liaison policy and related procedures</p>	<p>Risks associated with being off site, doing activities without adequate supervision or safety equipment as applicable.</p> <p>*Covid-19 School Response Plan</p> <p>TY & LCA – risk of children being exposed to harm due to partaking in work experience to meet curriculum requirements. Un-vetted persons having access to them and in positions of power. Pupils not getting work experience due to child protection requirements of other organisations with regard to vetting *Covid-19 School Response Plan</p> <p>Risk of inappropriate persons having one on one access to children with no supervision.</p>	<p>Health and Safety Plan and external persons involved are not having unsupervised access to children. Procedures for planning school outings and while on school outings re: supervision</p> <p>*Covid-19 School Response Plan</p> <p>Procedures for sourcing, or guidelines for parents helping children source work placements. Procedures and guidelines for organisations receiving students on work placement. Permissions and knowledge of parents regarding students taking up work placements.</p> <p>*Covid-19 School Response Plan</p> <p>Ensuring Liaison staff are appropriately vetted and not providing a service on a one-to-one basis</p>	<p>Needs to be documented Needs to include how SCC events are child protection 'proofed'</p> <p>Needs to be documented</p> <p>Needs to be documented.</p> <p>Home School Liaison can be used to bring sick children home where the parent cannot come to the school. *Covid-19 School Response Plan</p> <p>School Completion Policy needs to brought in here also. Who do they report to? How</p>

			does CDETБ have oversight of this service?
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Children Using ICT and Mobile Phone Policy – how do we ensure they are protected in this regard

Procedural areas which address Risks of Harm to Children:	Risks	How it is addressed ?	How is this evidenced in Larkin Community College ?
<p>The school has in place an ICT policy in respect of usage of ICT by pupils. *Covid-19 School Response Plan and Digital Learning Plan, Acceptable Use Policy</p> <p>The school has in place a mobile phone policy in respect of usage of mobile phones by pupils *Covid-19 School Response Plan and Digital Learning Plan, Acceptable Use Policy</p>	<p>Children are allowed access to online platforms with no supervision which puts them at risk of having access to inappropriate content, sites which facilitate predatory behaviour, and children engage in inappropriate behaviour in relation to their peers online while at school. *Covid-19 School Response Plan and Digital Learning Plan, Acceptable Use Policy</p>	<p>Policy and Procedure for using students using ICT in school and how to promote responsible and appropriate behaviour and how to stay safe.</p> <p>Programmes to build awareness.</p> <p>Training for staff / Students/ Parent/Guardians *Covid-19 School Response Plan and Digital Learning Plan, Acceptable Use Policy</p> <p>Penalties for inappropriate conduct (connected to code of conduct and anti-bullying)</p> <p>Policy and Procedure for dealing with mobile phones and their use e.g. restrictions, penalties etc.</p>	<p>Needs to be documented and needs to include mobile phones and other relevant smart devices e.g. smart watches</p> <p>Gardai have advised previously that cyber bullying outside of school did not come within jurisdiction of the school unless it started manifesting itself in the school environment. *Covid-19 School Response Plan and Digital Learning Plan, Acceptable Use Policy</p>

Bringing Non-CDETБ Staff into school with access to Children.

How do we ensure children are safe with persons brought into the school for particular activities – including necessary on Garda vetting requirements where applicable?

Procedural areas which address Risks of Harm to Children:	Risks	How it is addressed ?	How is this evidenced in Larkin Community College ?
<p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>The school has in place a policy and procedures for the use of external sports coaches</p> <p>The school has in place a policy and procedures in respect of students undertaking work experience in the school</p> <p>The school has in place a policy and procedures in respect of student teacher placements</p>	<p>Risk of inappropriate persons having access to children in an unsupervised fashion and causing harm. *Covid-19 School Response Plan</p>	<p>Policy and Procedures for bringing in external persons for certain activities *Covid-19 School Response Plan</p>	<p>Needs to be documented to deal with occasional guest speakers to more regular facilitators</p> <p>Spectrum of visitors and different nature of visitors/guests. *Covid-19 School Response Plan</p>

Additional Support Material to Support Adherence to Department of Education and Skills Child Protection Procedures for Primary and Post-Primary Schools 2017 to ensure consistency

Reporting Requirements of Secretary to Boards of Management of Schools	Templates on how to make reports in the different scenarios required	Templates and Guidelines
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		provided for reporting to BOM
Reporting Requirements of Boards of Management (CDET B Sub-Committees) to CDET B Board How should reporting in relation to adherence to Child Safeguarding Statement recommended/approved by Sub Committee be communicated to CDET B Board for final approval	Template	Templates and Guidelines provided for reporting to BOM In Minutes of BOM?

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 19/02/18. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed _____ Date _____

Ms. Aine Clancy

Chairperson, Board of Management

Signed _____ Date _____

Mr. Thomas Usher

Principal/Secretary to the Board of Management

Príomhoide: Thomas Usher **Príomhoide Ionaid:** Deirdre Doyle **Príomhfheidhmeanach:** Carol Hanney BA, H Dip Ed, M Ed.

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CDET B

Child Safeguarding Statement

Larkin Community College is a post-primary school providing post-primary education to pupils from First Year to Leaving Certificate. In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Larkin Community College has agreed the Child Safeguarding Statement set out in this document.

1. The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
2. The Designated Liaison Person (DLP) is: **Thomas Usher, Principal.**
3. The Deputy Designated Liaison Person (Deputy DLP) is: **Deirdre Doyle, Deputy Principal.**
4. The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5. The following procedures/measures are in place:
 - In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.
 - In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.
 - In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training
 - In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
 - In this school the Board has appointed the abovenamed DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the school's child safeguarding statement.
 - All registered teachers employed by the school are mandated persons under the Children First Act 2015.
 - In accordance with the Children First Act 2015, the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is attached as an appendix to this statement.

- The various procedures referred to in this Statement can be accessed via the school’s website, the DES website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

6. This statement has been published on the school’s website and has been provided to all members of school personnel, the Parents’ Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
7. This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 19/02/18.

Signed _____ Date _____

Ms. Aine Clancy

Chairperson, Board of Management

Signed _____ Date _____

Mr. Thomas Usher

Principal/Secretary to the Board of Management

Príomhoide: Thomas Usher **Príomhoide Ionaid:** Deirdre Doyle **Príomhfheidhmeanach:** Carol Hanney BA, H Dip Ed, M Ed.

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CDET B

Checklist for Review of the Child Safeguarding Statement

The *Child Protection Procedures for Primary and Post-Primary Schools 2017* require the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking

an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

Yes/No

1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?
2. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?
3. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015?
4. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?
5. Has the DLP attended available child protection training?
6. Has the Deputy DLP attended available child protection training?
7. Have any members of the Board attended child protection training?
8. Are there both a DLP and a Deputy DLP currently appointed?
9. Are the relevant contact details (Tusla and An Garda Síochána) to hand?
10. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?
11. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?
12. Has the Board received a Principal's Child Protection Oversight Report at each Board meeting held since the last review was undertaken?
13. Since the Board's last review, was the Board informed of any child protection reports made to Tusla/An Garda Síochána by the DLP?
14. Since the Board's last review, was the Board informed of any cases where the DLP sought advice from Tusla/and as a result of this advice, no report to the HSE was made?
15. Since the Board's last review, was the Board informed of any cases where an allegation of abuse or neglect was made against any member of school personnel?
16. Has the Board been provided with and reviewed all documents relevant to the Principal's Child Protection Oversight Report?
17. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?
18. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*

19. Were child protection matters reported to the Board appropriately recorded in the Board minutes?
20. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?
21. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?
22. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?
23. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?
24. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?
25. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?
26. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)
27. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post- primary schools)
28. Has the Board ensured that the SPHE curriculum is implemented in full in the school?
29. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *
30. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*
31. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*
32. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?
33. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?
34. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?
35. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?
36. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?
37. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?

38. Has the Board ensured that any areas for improvement that that were identified in any previous review of the school’s Child Safeguarding Statement have been adequately addressed?

*In schools where the ETB is the employer the responsibility for meeting the employer’s requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

Signed _____ Date _____

Ms. Aine Clancy

Chairperson, Board of Management

Signed _____ Date _____

Mr. Thomas Usher

Principal/Secretary to the Board of Management

Príomhoide: Thomas Usher **Príomhoide Ionaid:** Deirdre Doyle **Príomhfheidhmeanach:** Carol Hanney BA, H Dip Ed, M Ed.

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CDET B



Larkin Community College
Coláiste Pobail Lorcáin

Notification regarding the Board of Management's review of the Child Safeguarding Statement

To: The Chairperson of City of Dublin ETB.

The Board of Management of Larkin Community College wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of _____ [date].
- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the Department's website www.education.ie

Signed _____ Date _____

Ms. Aine Clancy

Chairperson, Board of Management

Signed _____ Date _____

Mr. Thomas Usher

Principal/Secretary to the Board of Management